

## Clerk's Report

### Action Points from Previous Meetings

23<sup>rd</sup> Sept 2021

**Para 135-** Events and Tourism Committee TORs – WIP

**Para 136-** Planters- These have been ordered and delivery is expected end of November.

**Para 137-** Churchyard Wall- I have spoken with the architects and the type of railings will be the same as the original ones without the finials. There are no photographs available. In the original quotation, included was the replacement cost of the railings at £7,000 so it has already been budgeted for. They were also included in the original faculty and planning applications. **To be accepted at the Full Council Meeting**

**Para 144 –** Purchase of the new computer system – WIP

**Para 145-** The market stall has been cancelled until further notice.

**Para 146 –** Village Gates- WIP, Cllr Bowkett still to be contacted.

**Para 148-** Internal Audit 2021/22 FY– the internal auditor has been allocated and is Steve Fletcher, Town Clerk at Mablethorpe.

### Complaints

1. The culvert on Lady Jane Franklin Estate is overgrown and the railings are broken. Reported to Greenbelt as the maintenance company.
2. Overgrown branches from the churchyard tree to the Old Vicarage. No TPO on the tree and the work is to be carried out on Friday 29<sup>th</sup> October.
3. Report of overhanging branches on Lady Jane Franklin Estate-to be reported.
4. Sewer problem on Old Market Avenue. Investigations carried out by LCC and not their area. Problem now reported to Platform.

### Office Matters

Explorer- Ros has started on the next edition. We are trying to get it out for the Christmas Market on the 27<sup>th</sup> November. Distribution has been a problem and we are trying to solve that.

Christmas Market – there have been several applications for stalls and the organising is going well. The entertainment is sorted. There could be problems arranging for the Christmas Lights to go up. Ros has contacted a company, who have visited and we are now waiting for a price.

The office continues to be busy with a lot of time being spent on the churchyard wall, the Explorer and the new software systems in place.

The CCTV is now up and running and the final invoice is awaited.

I have started to receive some forms back for the Public Works Loan Public Engagement. A page will be given to it in the next Explorer.

Bonny Smith  
Town Clerk  
28<sup>th</sup> October 2021