

ITEM 4

Clerk's Report

Action Points from Previous Meetings

Para 155-PDF Converter- to be purchased

Para 159-Notice boards- new Perspex has been installed in the Jubilee Notice Board

Office Matters

Explorer- new edition received and being distributed.

There have been three requests from the police for CCTV download. If they require a long period of time, this has to be done in separate downloads as the files cannot be sent easily even when zipped.

Allotment rents – there is only one outstanding rent. Some tenants are now paying by BACS which is easier.

I have written to the owner of the 'Beehive' to ask what his aspirations are. ELDC have spoken with him and he is keen to make the premises available for the town.

VAT refund claimed 16th November 2021.

Permission to remove the ash tree in the church yard requested.

Bonny Smith
Town Clerk
23rd November 2021