

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Spilsby Town Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 2021

Prepared by (Name and Role): Yvonne Smith

Date: 11/06/2021

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Current Account	6,882.6	
Reserve Account	81,038.1	
[add more accounts if necessary]		
account 1		
account 2		
account 3		
account 4		
account 5		
account 6		
account 7		
account 8		
		87,920.7
Petty cash float (if applicable)	34.0	
Less: any unpresented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>		
[add more lines if necessary]		
item 1		
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/xx (Box 8)</b>		<b>87,920.7</b>