

Please note these are notes of the meeting until approved by the Council as a correct record

Minutes of the meeting of the Allotments/Cemetery Committee held on 18th February, 2021 at 7pm via video conferencing.

Present: Cllr M Holland (Chair)

Cllr Liz Day
Cllr Lee Marsh

Cllr Max Gibson
Cllr Bill Rose

Cllr Steve Haddock
Cllr Terry Taylor

Also present: Mrs Ros Ford (Assistant to Town Clerk)
Nic and Julie Lamming (Allotments Association Committee)
Cllr Tom Kemp absent.

1. Apologies for Absence:

Cllr K Wood sent apologies which were accepted.

2. Declarations of Interest under the Localism Act 2011.

Cllr Rose declared an interest as an Allotment Holder.

3. Report from Allotments Association Chairman.

Mr Lamming reported that little or no action had been seen on plots 8b and 17b.

Cllr Rose also reported no action on Plots 5b, 4, 10.

- General points: Improvements to roadway discussed. Mr Lamming felt that pathways on the Allotments were more of a priority than the roadway into Allotments.
- Handyman to be employed to fill gaps in fencing around metal gates.
- Basic fencing required, 3 or 5 bar fencing with posts to block gaps sufficient.
- Skip to be obtained for waste, to be postponed until roadway improvements are carried out.

4. Report from the Assistant Clerk

ACTION: New taps required, permission from Anglian water necessary.

ACTION: Follow up inspection date for Allotments - April 2021

Cllr Holland and Assistant Clerk to carry out.

5. Report from Cllr Bill Rose - Allotment Training.

Cllr Rose gave a brief update on recent LALC Allotment Training.

There were three 90 minutes sessions.

He said that the training was delivered by representatives from the National Allotment Society.

The main topics covered were:/ standards and inspection, keeping livestock, etc.

They recommended that small allotments were to be encouraged and stated that bonfires were a current problem. Cllr Rose suggested that the current policy be checked regarding bonfires.

ACTION: To review current tenancy agreements and Policies.

The National Allotment Society recommend that on average 20 allotment plots per 1000 population is recommended.

Cllr Holland stated that a new Chairman for the Cemetery & Allotments committee would be imminent and stated that training would be necessary for incoming Chairman.

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6. The use of an additional allotment (Plot 33)
(land next to Plot 32) former holding area.

It was **RESOLVED** to leave this piece of land un used.

7. Repairs to fencing adjacent to A16

It was **RESOLVED** to employ the Handyman to inspect and carry out necessary repairs.

8. Repairs/works to Allotment pathways.

It was **RESOLVED** to obtain a quotation from JB Groundworks, to inspect and quote for scraping out and levelling of pathways.

9. To receive a Report from the Cemetery Working Party and agree a plan of action.

It was **RESOLVED** to purchase a new bench for the cemetery (concrete base in place)
It was **RESOLVED** to obtain new planters and plants and request that Linkage add this onto their watering program.

ACTION

- Instruct Handy man to make repairs to cemetery gate at Vale Road entry (2nd repair)
- To obtain quotations for pressure washing pathways.
- To instruct a Plumber to make repairs to tap in Cemetery following cold weather damage and request that tap be changed to allow for water access when pressure washing.

Cllr Marsh proposed sending a letter of thanks to Mr M Lowe for work on Cemetery taps in recent emergency.

10. To receive an update on income from the Cemetery

£7,084.00 year to date.

11. Items for the next agenda:

Cllr Holland requested a report from the follow up Allotment inspection.

12. Date and time of next meeting: 6th May, 2021