

Please note these are notes of the meeting until approved by the Council as a correct record

Minutes of the meeting of the Allotments/Cemetery Committee held on Thursday 6th May, 2021 at 7pm via video conferencing.

Present: Cllr M Holland (Chair)

Cllr Liz Day Cllr Max Gibson Cllr Bill Rose Cllr Terry Taylor

Also present: Ros Ford (Assistant to Town Clerk)
Nic & Julie Lamming (Allotments Association Committee)

13. Apologies for Absence:

Cllr Tom Kemp, Cllr Lee Marsh, Cllr Steve Haddock sent apologies which were accepted.

14. Declarations of Interest under the Localism Act 2011.

Cllr Bill Rose declared an interest as an Allotment Holder.

15. Report from Allotments Association Chairman.

The Chairman Mr Lamming tabled a report.
He reported that the whole site was showing signs of good progress and was looking really tidy. The majority of plots were being well tended, with the exception of a few.
The recent Allotment inspection should rectify any problems.
Improvements to roadway and bottom gateway have made access much easier.
Mr Lamming also reported that the Chairman, Vice Chairman Secretary and Social Secretary were to remain in place for the next 12 months due to the ongoing restrictions with Covid.

16. Report from the Assistant Clerk

The Clerk tabled a report.
FOUR plots were now available, Clerk to contact those on current waiting list.
A skip for allotment waste will be placed at the Allotments 14.5.21 for approximately seven days.

17. Report on the Allotment Inspection 21.4.21

Cllr Holland reported that in general, really positive feedback had been received. Amazing progress had been made in recent months and, with the exception of two or three not in use, all plots seemed to be well utilised. Letters are to be sent out to rectify the problems of those allotments not in use.

ACTION: Clerk to contact supplying company of Compost toilet for guidelines on maintenance.

18. Provision of water on Allotments.

a) replacement water pipe on the allotments sited between Plots 12 – 15.
It was **RESOLVED** that a group of volunteers, Town Council and Allotment holders, dig out a trench. Distance to be measured and quotes sourced for pipework.
It was generally felt that this was the most cost effective plan.

b) additional taps.
Additional taps to be placed on first row at A16 end of site.

Please note these are notes of the meeting until approved by the Council as a correct record

Allotment holder Mr J Welbourn had successfully repaired the faulty tap.

ACTION: Measure distance and contact Buildbase to quote for pipework and taps.

19. New plots

a) half of the Communal area 13M X 15M (approximately ¼ plot)

b) Half of plot 28

It was **RESOLVED** to divide plots 21 and 28 to provide **two** new plots to meet with current demand.

20. Review Allotment rents.

The current rate is 5p per square metre.

It was **RESOLVED** to increase the Allotment rent to 7p per square metre as from 7th October, 2021 with a 1p increase each year until 10p is reached. It will then be capped at 10p.

Cllr Rose, Cllr Holland and Nic Lamming (Chairman) volunteered to re measure plots.

21. Amendment to Allotment Policy.

It was **RESOLVED** to amend the current policy to cover all Health & Safety aspects of Bonfires on the Allotments.

22. Security.

It was **RESOLVED** to utilize a spare gate to make 2nd entrance on allotment secure.

ACTION: Clerk to source and arrange siting on allotments.

23. Report on Cemetery Management training

The Assistant Clerk along with Cllr Rose had recently attended training by the Institute of Cemetery & Cremation Management and gave an update.

24. Items for next Agenda

Pressure washing pathways in Cemetery

Solar Lights

25. Date and time of next meeting:

Thursday 1st July, 2021