

Please note these are notes of the meeting until approved by the Council as a true record

**Minutes of the Full Council Meeting held on 24<sup>th</sup> June 2021 at 7pm in the Main Hall, Franklin Hall, Halton Road, Spilsby**

**Present; Cllr Terry Taylor (Chairman)**

Cllr L Day      Cllr M Gibson      Cllr M Holland      Cllr T Kemp      Cllr E Lowe  
Cllr L Marsh      Cllr D Mangion      Cllr K Wood      Cllr A Wright

Also present: Mrs Y Smith (Town Clerk) (TC)

**Public Session**

Cllr W Bowkett (LCC County Councillor) sent a report which was tabled  
Cllr D Mangion (ELDC District Councillor) sent a report which was tabled.

It was **RESOLVED** to move onto the main meeting as there were no press or public in attendance.

**96. Apologies**

Apologies were received and accepted from Cllr Haddock (shielding) and Cllr Rose (shielding)

**97. Declarations of Interest under the Localism Act 2011**

None.

**98. Notes from Previous Meetings**

- a. Annual Meeting of the Town Council 4<sup>th</sup> May 2021  
It was **RESOLVED** to accept the notes as a true record of the meeting
- b. Allotments and Cemetery Meeting 6<sup>th</sup> May 2021  
It was **RESOLVED** to accept the notes as a true record of the meeting
- c. Extra ordinary Meeting of the Town Council 27<sup>th</sup> May 2021  
It was **RESOLVED** to accept the notes as a true record of the meeting

**99. Reports from Town Mayor, Town Clerk and Representatives on Outside Bodies**

The Town Mayor tabled a report of his activities

The Town Clerk tabled a report on office matters

**Recreation Ground**-Cllr Mangion reported that there was an initiative dealing with the recreation ground. A meeting with the CEO of Magna Vitae had taken place where ideas for funding were raised. There was an idea to have a multipurpose ground and looking at a having a temporary skate board park. Another meeting has been planned for the end of August, beginning of September. He said that the group have to concentrate on what is feasible.

**Grammar School Foundation**- Cllr Gibson reported that all applications had gone through and that there would be a meeting later in the year.

**Poorlands** – There had been a pay out on the 19<sup>th</sup> June and the next meeting was due for November.

**Twining**- nothing had been scheduled for the summer due to the pandemic.

**Good Neighbours Scheme** – Cllr Gibson said that it was ticking over and that they are trying to arrange a meeting to help with recruitment. The team had wanted to arrange a garden party but this may prove difficult in the current climate. Cllr Gibson said that he can now access the GNS website so he can monitor things more easily.

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Cllr Day said that there is a Community Network Group for people who need help and that David Bruce of the New Life Centre was trying to compile a list of all relevant agencies so that people could be signposted to the relevant help.

**Community Speed Watch** – Cllr Day said that there have been some new volunteers who have had the zoom training and permission has been given for the trained members to deliver the practical training.

**Business Partnership** – Cllr Taylor said that membership take up was poor. Cllr Mangion said that he had not heard of anyone having major problems accessing the grants. The Task Force wanted to have a town map however only four businesses had signed up to it.

#### **100. To ratify the Resolutions made at the Allotments and Cemetery Meeting 6<sup>th</sup> May 2021**

Para 18 (a) Replacement Water Pipe- it was **RESOLVED** that this was no longer required.

Para 19 -It was **RESOLVED** to divide plots 21 and 28 to provide two new plots to meet with current demand.

TC reported that the plots had now been let.

Para 20 – It was **RESOLVED** to increase the Allotment rent to 7p per square metre as from 7<sup>th</sup> October, 2021 with a 1p increase each year until 10p is reached. It will then be capped at 10p.

Para 21 - It was **RESOLVED** to amend the current policy to cover all Health & Safety aspects of Bonfires on the Allotments.

Para 22 - It was **RESOLVED** to utilize a spare gate to make 2<sup>nd</sup> entrance on allotment secure.

#### **101. Task Force/ Welcome Back Fund Update**

Cllr Mangion reported that planters and bicycle racks have been requested out of the funding. He said that there was some money left from the Opening Up Fund. Regarding the Welcome Back, there had been some rebranding of shops and he said that some parts of town are looking smart now.

He continued that the team were due to meet with Ophelia Gamble and Lisa Collins (ELDC) in the next few days. The money does not have to be spent until March 2022 and the team need to look at what is required.

Cllr Wood suggested merging the Task Force with the Tourism Group in the future.

#### **102. St James' Churchyard Wall**

a. **Update from Cllr Kemp-** at the last Council meeting, Carr Heritage had been nominated however they cannot complete the work until a certain date. Scorer Hawkins are now in contact with Allbones, who were the second choice to discuss a start time. The Party Wall Notices have been issued and TC is waiting for them to come back. Cllr Mangion was concerned about the funding for the work. Cllr Kemp assured that several avenues had been researched including a Public Works Loan or a loan from another Council.

b. **Statement of findings regarding the insurance tabled by Cllr Rose and Cllr Haddock-** Cllr Wood asked for a record vote to be taken as per Local Government Act 1972 Schedule 12 para 13 (2).

For- Cllrs Kemp, Holland, Gibson, Wright, Marsh, Day, Lowe and Taylor.

Against – Cllrs Mangion and Wood.

It was **RESOLVED** to accept the statement of findings

c. **Churchyard Wall Collapse Statement**

It was **RESOLVED** to approve the Churchyard Wall Collapse Statement for inclusion in the Spilsby Explorer Newsletter<sup>1</sup>.

(<sup>1</sup>FCM Minutes 25<sup>th</sup> February 2021 para 36 refers)

A separate Facebook page was discussed and Cllr Wright volunteered to put it on Spilsby On-line after the statement was issued.

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### **103. CCTV Installation**

TC tabled a report

It was **RESOLVED** to approach the owner of 17 High Street Spilsby (Age UK) to allow the installation of a CCTV system with the second site as being Tinn Criddle 6 High Street Spilsby.

### **104. Outdoor Power Point on the Public Conveniences.**

Cllr Wright said that Boston had electrical points for the markets and should the council look to having more sockets. Cllr Wood proposed investigating what Cllr Wright had said.

TC said that she had spoken with the contractor who had installed the defibrillator and that a socket could be installed for £100 and that she had written to ELDC to ask if the extra electricity cost could be calculated. Cllr Taylor suggested writing to the Chief Executive of ELDC, Rob Barlow, regarding this.

It was **RESOLVED** to continue with the single power point and look into more points at a later time.

**ACTION**-to be placed on the next Community Action Agenda.

### **105. Cemetery Lights Update**

Cllr Holland report that he had received three quotations of similar amounts which were £6K for four solar lights with dimming sensors.

**ACTION**- to be placed on next Finance and Policy Agenda.

### **106. Update on Local Government Devolution White Paper Report**

Cllr Mangion said that the question will arise in the next year or two but not at the moment. When the options become clear, then the Council will need to have options. It may be that there would be one unitary council plus a town council.

### **107. Live Stream of Council Meetings**

Cllr Wood tabled a report.

Cllr Wood said that they do it at East Lindsey and it was a way of communicating. She said North Hykeham do it. TC said that she had contact North Hykeham as Cllr Wood had suggested and they were no longer doing it as it was too expensive. Cllr Kemp said that the report said there was no cost however equipment would be needed. Cllr Marsh said that the cost had to be proportionate to how many residents would view it.

It was **RESOLVED** that Cllr Wood and Cllr Wright investigate further and look at the feasibility and the costs to be brought back to the next Full Council Meeting.

### **108. Annual Governance Statement Part 1 2020/21**

The statement was completed and agreed for all statements to be true.

### **109. Annual Governance Statement Part 2 2020/21**

It was **RESOLVED** to accept the statement and for the Chairman and Town Clerk to sign the declarations.

### **110. Budget Update for the first quarter of the year 2020/21**

It was **RESOLVED** to accept the budget update.

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24/06/2021

CHAIRMAN

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**110. Change of office opening hours.**

TC tabled a report

It was **RESOLVED** that office opening hours be Monday, Wednesday, Friday 10am to 12.30pm

**111. Formation of Open Spaces Team**

TC tabled a report

Cllr Mangion was concerned that Councillors would be expected to heavy maintenance work however it was explained that the maintenance contract covered this and that it the team would co-ordinate actions and encourage volunteers.

Cllr Lowe had suggested previously to have a 'Friends of Spilsby' group.

It was **RESOLVED** that an Open Spaces Team be formed to be responsible for Town Council land and Spilsby Sparkle Day. Cllr Lowe and Cllr Holland to head the team.

**ACTION-** Councillors wishing to be part of the team to contact Cllr Lowe and Holland.

**112. Finance**

TC tabled a report

- a. it was **RESOLVED** to approve the regular payments made by Direct Debit and for contractors
- b. it was **RESOLVED** to approve the use of BACS or FPO for payments as per Finance Regulations para 6.9.

**113. Fruit Tree planting on A16.**

It was agreed that Cllr Wood would investigate three options and give the findings to the Community Action Committee at the next meeting.

**ACTION-** Cllr Wood

**114. Thorpe Culvert Railway Station request for funding.**

It was **RESOLVED** to reject the request as it was not of sufficient benefit to the residents of Spilsby.

**115. Apology Protocol**

TC tabled a report

Cllr Mangion said that most councils accept apologies and felt that the apology should be accepted if it was sent before the meeting. He said that the it was a Council working day and that the Clerks should be available. Cllr Wright proposed that emails should be accepted before 5pm and voicemail up to 7pm. Cllr Holland said that the council should be looking at good practice. Cllr Wright said there is o expectation that the clerk should check at 5pm. If the apology was received after 5pm then it should not count.

Cllr Holland said that it was good practice for apologies to be accepted by 5pm. Apologies after this may not be picked up until the next day.

It was **RESOLVED** that apologies must be received by 5pm to be included in the apologies for the meeting.

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**116. Orders for Payment**

It was **RESOLVED** to accept all orders for payment for May/June 2021

**117. Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960**

It was **RESOLVED** to move to closed session to discuss staff matters.

It was **RESOLVED** to promote the Assistant Clerk to Deputy Clerk with immediate effect

It was **RESOLVED** that the Deputy Clerk should be placed on Spine Point 18

It was **RESOLVED** that the Town Clerk should be placed on Spine Point 25.

The Chairman closed the meeting at 9.25pm