

SPILSBY TOWN COUNCIL

The Franklin Hall, Halton Road, Spilsby. Lincolnshire PE23 5LA
Telephone No: 0190 753189

19th May, 2022

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Spilsby Town Council to be held on **Thursday 26th May, 2022** at the Franklin Hall, Halton Road, Spilsby **at 6pm**.

Following the election of the Chairman and Vice Chairman there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Following which, a maximum of a further 10 minutes will be set aside for the meeting to receive reports of the Police and elected Members of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached). Note: this session will not be minuted.

Ros Ford
Deputy Town Clerk

AGENDA

1. To elect Chairman/Town Mayor for the forthcoming term of office. (5mins)
2. To receive the Declaration of Acceptance of Office of Chairman. (Date for signature to be agreed by the Town Council) (2 mins)
3. To elect a Vice-Chairman/Deputy Mayor for the forthcoming term of office. (5mins)
4. To receive the Declaration of Acceptance of Office of the Vice-Chairman. (Date for signature to be agreed by the Town Council) (2 mins)
5. Public Forum
To resolve to suspend the meeting for a maximum of 15 minutes to allow members of the public to ask questions or make short statements to the Council.
6. Apologies for Absence (TC)
To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting. (2 mins)
7. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation (ALL) (2 mins)
8. To approve Terms of Reference for:
Community Action, Finance & Policy, Personnel. (5 mins)
9. To approve updated Standing Orders, Financial Regulations (5 mins)
10. Appointments to Committees of the Council.
To appoint Members to serve on the Committees of the Town Council:
Community Action (6), Finance & Policy (6), Personnel (3) and Planning (3)
(5 mins)

11. Appointments to serve on Additional Responsibilities Groups:
To appoint Members to serve on the Additional Responsibilities of the Town Council.
Tourism & Events, (6) Neighbourhood Plan (3) Tree Officers (2) (8mins)
12. Appointment of Representatives on Outside Bodies
To appoint Members to serve as Town Council representatives on Outside Bodies
Spilsby Recreation Ground (1)
Poorlands (2)
Spilsby & District Twinning (2)
Spilsby Volunteer Support (1)
Business Partnership (2)
Grammar School Foundation (1) (5mins)
13. To approve Town Council Insurance for the forthcoming 12 months at a cost of £
which includes the increase of cover for St James' Church Wall. (5 mins)
14. To review the Asset Registers for the Town Council. (2 mins)
15. To approve the Mayor's allowance for Civic Year 2022/23 as previously Resolved and
contained within the 2022/23 budget. (£850.00) (2mins)

The end of the Annual Meeting of the Town Council

16. To approve as a correct record the notes of the Full Council Meeting 28th April, 2022.
17. To authorise the signing of orders for payment and to note income for May, 2022
(2 mins)