



21st June 2019

Dear Councillor,

You are hereby summoned to attend a meeting of Spilsby Town Council to be held on **Thursday, 27th June, 2019** in the Council Chamber, Franklin Hall, Halton Road, Spilsby commencing at **7.00 pm**.

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Following which, a maximum of a further 10 minutes will be set aside for the meeting to receive reports of the Police and elected Members of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached).

Note: This session will not be minuted.

YVONNE SMITH
(Town Clerk)

AGENDA

1. Apologies for Absence (BS) (2 mins)
To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.
2. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation. (ALL) (2 mins)
3. To approve as a correct the record the notes of the; -
 - a. Full Council meeting held on 16th May 2019
 - b. Community Action 23rd May 2019
 - c. Employment/Governance 6th June 2019and to authorise the Chairman to sign the official minutes. (5 mins)
4. To receive brief reports from the Town Mayor, Town Council's workings groups, representatives on outside bodies and the Town Clerk (oral, tabled and as attached) (20 mins)
5. To receive updates on Highways issues within the town including the email received from Gemma Gadd and circulated 3rd June 2019 (10 mins)
6. To ratify the decisions made by the Community Action Committee 23rd May 2019 (10 mins)
7. To ratify the decisions made by the Employment/Governance Committee 6th June 2019 (10 Mins)
8. To received update on Church Wall (emailed to Councillors) (15 mins)

9. To consider action required following the letter received by Mrs Sarah Milligan regarding Newtown Car Park (emailed to Councillors) (10 mins)
10. To consider actions necessary for the purchase of a property to house the museum including funding applications.
11. To agree and complete the Annual governance statement for external audit 2018/2019 (5 mins)
12. To consider and approve the Accounting Statements 2018/2019 (5 mins)
13. To approve extra signatories for the bank accounts. (5 mins)
14. To consider and comment on Planning Application S/165/01036/19 37 Hundleby Road, Spilsby, PE23 5LP (emailed 13th June 2019) (5 mins)
15. To formulate an improved communication system and support given to the Town Council's Office
 - a. Speed of response to emails sent by the Town Clerk
 - b. Councillors to submit items for agenda
 - c. Submission of items for agenda in the correct format
 - d. Two Councillors to assist with Land Asset Values
 - e. Assistance in the review of old files for either destruction or archiving.
16. To authorise the signing of orders for payment and to note income May/June 2019 (3 mins)