

# SPILSBY TOWN COUNCIL

The Franklin Hall, Halton Road, Spilsby, Lincolnshire PE23 5LA.  
Telephone: 01790 753189

7<sup>th</sup> May 2019

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Spilsby Town Council to be held on **Thursday 16<sup>th</sup> May 2019** in the Council Chamber, Franklin Hall, Halton Road, Spilsby commencing at **7.00 pm**.

**Following the election of the Chairman and Vice Chairman there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Following which, a maximum of a further 10 minutes will be set aside for the meeting to receive reports of the Police and elected Members of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached).** Note: This session will not be minuted.

YVONNE SMITH  
(Town Clerk)

## AGENDA

1. To elect Chairman/Town Mayor for the forthcoming term of office.
2. To receive the Declaration of Acceptance of Office of Chairman.
3. To elect a Vice-Chairman/Deputy Mayor for the forthcoming term of office
4. To receive the Declaration of Acceptance of Office of the Vice-Chairman.
5. Public Forum

To resolve to suspend the meeting for a maximum of 15 minutes to allow members of the public to ask questions or make short statements to the Council.

6. Apologies for Absence (BS)

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

7. To receive declarations of interest under the Localism Act 2011-being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written request for dispensation. (ALL)

8. Appointments to Committees of the Council

To appoint Members to serve on the Committees of the Town Council:

Allotments/Cemetery  
Community Action  
Employment/Governance

9. To approve Terms of Reference for

Allotments/Cemetery  
Community Action  
Employment/Governance

10. Appointments to serve on Working Groups

To appoint Members to serve on the Working Groups of the Town Council.

Policy	(3 members plus Town Clerk)
CCTV	(3 members plus Town Clerk)
Play Area	(3 members plus Town Clerk)
Tourism	(3 members plus Town Clerk)

11. Extra Duties for Members

To appoint extra duties for members

Christmas Lights	(2)
Tree Officers	(2)
Funding Applications	(2)

12. Appointment of Representatives on Outside Bodies

To appoint Members to serve as Town Council representatives on Outside Bodies.

Spilsby Recreation Ground	(1)
Poor Lands	(3)
Spilsby & District Twinning	(1)
Spilsby Volunteer Support	(1)
Business Partnership	(2)
Grammar School Foundation	(1)

13. Full Council Meetings and Committee Meetings

- a). To consider dates and times of Full Council and Committee Meetings
- b). To appoint Chairmen of:

Allotments/Cemetery
Employment/Governance
(Chairman of Community Action is the Deputy Chairman)

14. To approve as a correct record the notes of the meeting of the Council held on 25<sup>th</sup> April 2019 and to authorise the Chairman to sign the official minutes.

15. To receive brief reports from the Town Mayor, Town Council's workings groups, representatives on outside bodies and the Town Clerk (oral, tabled and as attached)

16. To approve updated Standing Orders, Financial Regulations

17. Insurance

To approve Town Council Insurance for the forthcoming 12 months at a cost of £780.09.

18. To approve the Mayor's allowance for Civic Year 2019/20 as previously Resolved and contained within the 2019/2020 budget (£850)

19. To receive year end accounts 2018/2019

20. To receive updates on Highways issues within the town

21. To authorise the signing of orders for payment and to note income for April/May 2019