



# SPILSBY TOWN COUNCIL

22<sup>nd</sup> May 2024

Dear Councillors,

You are hereby summoned to attend the Annual Meeting of the Council to be held on **Wednesday 29<sup>th</sup> May, 2024, commencing at 6.00pm** to be held in the Council Chamber, Franklin Hall, Halton Road, Spilsby.

During a public session, at the discretion of the Chair, members of the public will be invited to make representations or to ask questions in respect of matters on the agenda and other matters in the town. Time is set at a maximum of 3 minutes per person, or 15 minutes overall.

A maximum of a further 10 minutes will be allocated to receive brief reports of the Police and elected members of Lincolnshire County Council and East Lindsey District Council.

If the time allocated is not required, the Council will go into formal session.

*Jack*

Jack Sargent  
Town Clerk

## AGENDA

1. To elect a Town Mayor/Chair of the Council for the forthcoming term of office.
2. To receive the Declaration of Acceptance of Office of the Town Mayor/Chair.
3. To elect a Town Deputy-Mayor/Vice-Chair of the Council for the forthcoming term of office.
4. To receive the Declaration of Acceptance of Office of the Deputy-Mayor/Vice-Chair.
5. Public Forum

To resolve to suspend the meeting for a maximum of 15 minutes to allow members of the public to make representations or to ask questions.

6. Apologies for Absence.

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

7. Declarations of Interest.

To receive declaration of interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests and any written request for dispensation.

8. To appoint members to Committees of the Council.
  - a. Personnel - 3

- b. Planning - 3
9. To appoint members to hold additional responsibilities.
    - a. Footpaths
    - b. Play Area
    - c. Cemetery and Churchyard
    - d. Allotments
    - e. Tree Officers - 2
    - f. Website
  10. To appoint members to serve as the Town Council's representatives to outside bodies.
    - a. Spilsby Recreation Ground - 1
    - b. Grammar School Foundation - 1
    - c. Poorlands - 2
    - d. Spilsby and District Twinning - 2
    - e. Good Neighbourhood Scheme - 3
    - f. Community Speed Watch
    - g. Spilsby Events Team
    - h. The Royal British Legion
  11. To approve as a correct record the minutes of the full Council meeting held on Wednesday 24<sup>th</sup> April 2024.
  12. To approve as a correct record the minutes of the extraordinary Council meeting held on Wednesday 1<sup>st</sup> May 2024.
  13. To approve the accounts for April 2024.
  14. To receive the bank reconciliation for April 2024.
  15. To approve direct debits for:
    - a. ELDC rates
    - b. Anglian Water
  16. To consider the insurance renewal quote for 2024-25.
  17. To consider policies for review:
    - a. Standing Orders
    - b. Code of Conduct
    - c. Risk Management
    - d. Financial Regulations
  18. To receive brief reports from the Town Mayor, Town Council's working groups, representatives on outside bodies and the Town Clerk.
  19. To consider improvements to the Monday Market.
  20. To consider phase 1 of the play area redevelopment project, the plan and costings.
  21. To consider future meeting dates.
  22. Allotments:
    - a. To consider an application to install a shed.
  23. To resolve to exclude the public and media to discuss confidential matters in accordance with The Public Bodies (Admission to Meetings) Act 1960
  24. To receive an update on issues at the Allotments.