

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all [Blue](#) highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	15,816.00	45,855.00					
2 Precept or Rates and Levies	125,000.00	140,625.00	15,625	12.50%	NO		
3 Total Other Receipts	19,620.00	45,858.00	26,238	133.73%	YES		The Council receive several grants to go towards the play area redevelopment. £26,500 from UKSPF, £5,000 from Platform Housing, £1,000 from Tong Engineering, £500 from GPC Industries, £500 from J&A International and £633 from Lincolnshire Co-op.
4 Staff Costs	31,391.00	31,400.00	9	0.03%	NO		
5 Loan Interest/Capital Repayment			0	0.00%	NO		
6 All Other Payments	83,191.00	69,019.00	-14,172	17.04%	YES		Expenditure decreased as the works on the Churchwall were finished in 2022/23 when a large invoice was paid for £24,000.
7 Balances Carried Forward	45,855.00	134,919.00			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	45,855.00	134,919.00				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	113,616.00	113,656.00	40	0.04%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Spilsby Town Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

Box No.	Description	31/03/2023 £	31/03/2024 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	15816.38	45854.51				BALANCE B/F AGREES
2	Annual precept	125000.00	140625.00	15625.00	13%	No	
3	Total other receipts	19620.08	48858.15	29238.07	149%	Yes	The Council receive several grants to go towards the play area redevelopment. £26,500 from UKSPF, £5,000 from Platform Housing, £1,000 from Tong Engineering, £500 from GPC Industries, £500 from J&A International and £633 from Lincolnshire Co-op.
4	Staff Costs	31391.00	31399.75	8.75	0%	No	
5	Loan interest/capital repayments	0.00	0.00	0.00	0%	No	
6	Total other payments	83190.95	69018.64	-14172.31	17%	Yes	
7	Balances carried forward	45854.51	134919.27	89064.76	194%	Yes	Expenditure decreased as the works on the Churchwall were finished in 2022/23 when a large invoice was paid for £24,000.
8	Total Cash and Short Term Investments	45854.51	134919.27	89064.76	194%	Yes	Expenditure decreased as the works on the Churchwall were finished in 2022/23 when a large invoice was paid for £24,000.
9	Total Fixed Assets and Long Term Investments	113616.00	113655.74	39.74	0%	No	
10	Total Borrowings	0.00	0.00	0.00	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)