

## CLERK'S REPORT ITEM 6

### Action Points from Previous Meetings

#### Full Council Meeting 26<sup>th</sup> Sept 2019

Assets and Land Values- Two Councillors had previously been tasked with assisting and I am waiting for them to arrange a meeting.

Update 22/5/20- Cllr Taylor has been through the leases and we have now identified land values and assets. It just remains for a list to be made, which will be done by 28/5/20 to go to audit.

#### Outstanding Action Points

A full list was compiled by Karen which has been reviewed and sent out to Councillors. There are very few which still need action.

#### Complaints

1. Complaint about the number of LGVs down Halton Road- wanting them rerouting-I have replied.
2. Complaint about speeding cars, double yellow lines on Market Street and an empty home. I am awaiting a reply regarding the empty home from ELDC
3. Complaint about the litter and weeds in town-I have reported this to ELDC

#### Office Matters

Karen is continuing to work from home and is giving me updates of the work which she has completed. She attends the office on Wednesdays when it is my day off.

**Church Wall-** I contact Canon Coates for an update on the Faculty submission and he is going to attend to the application.

**Work Place Pension-** Have re-enrolled with the Pension Regulator as of 1.5.20. Neither Karen nor I want a WP Pension. I saved £150 by completing the action myself instead of the accountant doing it.

During this period of office closure, we are clearing outstanding items effectively. The work with the Emergency Team has reduced as things have settled into a routine.

I have applied for the grant which ELDC are giving for business continuity. If successful, the award could be substantial which will help with the grass cutting in the Cemetery and general tidy up there.

**Local Council Award Scheme-** Karen has worked very hard on this, gathering information and checking what is required for the award. She feels that we can put in for the Foundation Award now

**Website-** The new LCC website is not ready for launch yet. They will notify me when the date will be so that we can migrate the information across.

BONNY SMITH  
TOWN CLERK  
22<sup>nd</sup> May 2020