



# Local Council Award Scheme Action Plan

2025

Contact details:

Town Clerk  
Franklin Hall  
Halton Road  
Spilsby  
PE23 5LA

01790 753189  
[townclerk@spilsbytowncouncil.gov.uk](mailto:townclerk@spilsbytowncouncil.gov.uk)

Spilsby Town Council's Action Plan will be to enhance and protect facilities and services in Spilsby by taking initiative on what the Town Council can control and by working with others on those things controlled by others.

We will develop a Neighbourhood Plan and an Emergency Plan to help shape the future projects and provide aid in times of crisis.

The Town Council has the following objectives:

To ensure assets in its care are maintained, fully utilised and add value.

To endeavour to improve and protect services and facilities which are important to the sustainability and prosperity of the town.

To commit to playing its part in reducing global carbon emissions.

#### Delivery of the Strategy

The Town Council will follow its policies and procedures in the delivery of the Strategy.

The Town Council will utilise its resources in terms of people and precept to deliver the strategy. It will ensure that it can adapt to change and challenges by:

- Ensuring its staff are equipped, and trained to deliver services.
- Ensuring Councillors are trained and informed.
- Ensuring that it is financially sustainable and performing well.
- Ensuring that its resources are not overstretched.
- Providing grants to local organisations.

## 2025 Goals

	Goal	Progress Report	Date Complete
1	Begin and complete phase 1 of the play area redevelopment.	Installers began in November 2024 and finished in early 2025. Phase 1 officially opened on 16 <sup>th</sup> April 2025. The invoice was paid in March 2025.	16 <sup>th</sup> April 2025.
2	Plan phase 2 of the play area redevelopment.	<p>Consultation carried out in April and May 2025. 1600 copies of survey sent to every home and business for feedback on play area and other aspects of the town. Consultation could be complete in paper form, online or via email.</p> <p>Contact local schools for input from pupils on new equipment for play area.</p> <p>Council to consider new equipment requests at June meeting</p> <p>New equipment confirmed.</p>	<p>Consultation ends 31<sup>st</sup> May.</p> <p>Deadline for feedback from schools - 14<sup>th</sup> June.</p> <p>Next meeting - 25<sup>th</sup> June.</p> <p>25<sup>th</sup> June 2025.</p>
3	Apply for grant funding for phase 2 of the play area redevelopment	<p>Grant application to: Platform Housing (£5,000.00) ELIF Grassroots (£24,999.00)</p> <p>ELIF grant successful. To receive £24,843.02 in January 2026.</p> <p>Platform grant successful. Received £5,000.00 in September 2025.</p>	<p>Sent 9<sup>th</sup> June 2025 Sent 11<sup>th</sup> June 2025 Decisions due in late July and early August.</p> <p>January 2026.</p> <p>September 2025.</p>
4	Liaise with supplier - Proludic over delivery of phase 2	<p>Waiting for Council to confirm new equipment. Suggested benches, waste bins, toddler friendly equipment</p> <p>Phase 2 planned.</p>	<p>Next meeting - 25<sup>th</sup> June. Will contact supplier after confirmation from Council.</p> <p>July 2025.</p>
5	2025 Christmas lights Display - meet with prospective suppliers for quotes and plans for 2025 display	<p>Quotes received for new lights display. Council to consider at June meeting.</p> <p>New lights already purchased for tree wraps in Churchyard and Buttercross - Councillor led project.</p>	<p>Next meeting - 25<sup>th</sup> June.</p> <p>Purchased in June.</p>
6	Purchase Cemetery Software	Log all cemetery records digitally for easier use, particularly for archive and invoice new burials.	Software purchase in May 2025.

			Logging information ongoing process. Over 1,000 records to log.
7	Update CCTV cameras throughout town.	Council approved quote in April 2025. Clerk to arrange with contractor. Footage to be sent to Police control room in Boston	Clerk to arrange with contractor ASAP.
8	Make improvements at the Allotments	<p>Consultation carried out with tenants. New gates requested and new boundary fencing. Quotes requested from contractors.</p> <p>Need to register land on HM Land Registry. Waiting for quotes.</p> <p>Allotments committee to be set up. Waiting on advice from National Allotments society.</p>	<p>To be consider at the next meeting - 25<sup>th</sup> June.</p> <p>Expecting quotes - To be consider at the next meeting - 25<sup>th</sup> June or in July.</p> <p>ASAP.</p>
9	New signs for exterior of office and for council chamber.	Sent images to local fabricator. Waiting for representative to arrange a meeting, to visit our office to measurer up.	November 2025
10	Redecorating the council chamber	Chamber repainted, awaiting new signs.	November 2025
11	Hold 7 monthly events to include market stalls and entertainment	<p>April, May and June events held - all went really well and received positive feedback.</p> <p>Events planned for July, August September and October. Details for each event to be confirmed with Cllr E Marsh.</p>	Ongoing process. Review in November 2025 and plan events for 2026.

