

## ITEM 4

### **Clerk's Report**

#### **Office Matters**

#### **Enforcement**

The White Hart Hotel has erected gates across the entrance to the car park. As this is a Grade II listed building, I have reported this to enforcement.

35 Queen Street-permission to fell trees- email sent 16/10/20 to support the tree work to be carried out.

#### **Church Wall**

Scorer Hawkins have asked for a meeting with relevant parties. Date to be arranged. The Working Group will be meeting on the 20<sup>th</sup> October to formalise the way forward.

#### **Complaints**

Blocked drain outside of Little Italy/Simon's-now cleared 8/10/20

#### **Transfer of Assets**

Email received from ELDC to say that 16 areas have been identified for possible transfer. A report will be sent in due course.

#### **Spilsby Explorer**

These have now been delivered. The previous delivery company had closed down and it was a problem finding someone to take over. Eventually I contacted the New Life Centre and they provided two people to deliver. They have been paid for this and are willing to undertake future deliveries.

#### **Website Conversion**

This has not started yet. There seem to be a lot of teething problems with other clerks reporting difficulties in uploading minutes etc. I will try to start at the beginning of November. It is quite a lengthy task. The current website has proved difficult to log in to and several attempts to log in have to take place before it is successful.

#### **Defibrillator**

I have written to both ELDC and LCC and neither will accept responsibility for the ownership of the Bus Stop therefore I can not arrange for the defibrillator to be housed there.

#### **Planning Permission**

Permission granted to the Old Vicarage Church Street for repairs and roof insulation (S/165/01327/20)

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### Action points from previous meetings

#### 22<sup>nd</sup> July 2020

**Para 81- Sanitising Stations-** 4 have been bought and assembled. Awaiting permission from ELDC to site them.

**Update-** now sited and secured in position. There was a theft of one of the sanitising cannisters. A replacement has been ordered.

#### 23<sup>rd</sup> July 2020

**Para 84- PSPO-**the Recreation Ground have agreed that the Council should apply for one.

**Update-** ELDC have said that although they were due to accept application in October this has now been moved to the Spring. I wrote to the recreation ground committee and it has supported the application.

#### 24<sup>th</sup> Sept 2020

**Para 96- Business Debit Card-** form completed and awaiting signatures by signatories.

**Para 100- Sessions House Project Support** – letter of support sent and acknowledgment received

**Para 102- Barley Services Ltd** – street naming notified and acknowledgement received

**Para 103-Cemetery Taps-** Contractor informed and work to begin as soon as possible.

Bonny Smith  
Town Clerk  
16/10/ 2020